



### **Warehouse Assistant - Volunteer Position (minimum 2 hour shifts)**

**Burlington, Milton, Mississauga:** Monday to Saturday shifts between 9.45a.m. to 6:00 p.m.

**Orangeville:** Tuesday to Saturday shifts between 8.45am - 5pm

### **Role & Responsibilities:**

Work under the direction of the ReStore Warehouse Manager, alongside ReStore paid staff and fellow volunteers to:

- Assist with the loading and unloading of Habitat trucks. accepting public donations; both of which could include heavy items such as; large household furniture & appliances.
- Assist with the merchandising and set up of kitchens and/or other large items for display.
- Help to train and provide support to all new volunteers, when you feel comfortable and are appointed by the ReStore Manager.
- Ensure your work area is clean, tidy and safe at all times, particularly at the end of your shift for the next staff member or volunteer to start their shift.

### **What you bring to the Team:**

- Positive attitude, with high energy level.
- Understanding the Habitat for Humanity values, and have the desire to promote them..
- Excellent customer service and communication skills.
- Ability to thrive in a fast paced, ever changing environment.
- Willingness and ability to work in conditions including, heat, cold, and dust.
- Must be able to bend, kneel, and stand for extended periods of time.
- Ability to lift 50 lbs and stand for long periods of time.

### **What you need to know:**

- Volunteers must report to the ReStore Manager, or acting Manager, to be assigned the tasks/duties for their shift.
- All volunteers must be over the age of 16. Those under 18, a waiver signed by a parent or guardian is required.
- All volunteers must attend a 1 hour in-store orientation session prior to their first shift.
- Volunteers must complete a brief health & safety assessment on their first shift, in addition to shadowing a staff member or experienced volunteer.
- All volunteers are required to read, sign and comply with our Code of Conduct. We have zero tolerance for any behavior that goes against it.
- We are a TEAM at the ReStore, so we require all volunteers to treat staff and volunteers with courtesy & respect.

Have questions regarding this role or any others at HFHHMD  
Email: [volunteer@habitathm.ca](mailto:volunteer@habitathm.ca) or Phone: 905-637-4446 x 226