

## Warehouse Personnel

### **This volunteer position involves:**

- Provide direct support with merchandise, loading and unloading trucks
- Be able to set up Kitchens and/or other large items for display in the ReStore
- Be able to respond to customer inquiries regarding merchandise when needed
- Assist with loading and unloading of merchandise from/to customers' vehicles
- Actively approach customers to help them find items they are looking for
- Be courteous, respectful and professional to both the customer and your fellow volunteers
- Train and provide support to all new volunteers as required
- Ensure work area is clean, tidy and safe at all times
- Assist in providing information on Habitat for Humanity and making referrals when appropriate
- Provide support with donations collections on our truck by assisting Habitat Driver as needed

### **Time commitment:**

1 shift/week (morning and afternoon shifts available) between Monday and Saturday, 9am-6pm

### **Additional screening required:**

- None

### **Training:**

Orientation provided

### **Qualifications/experience necessary:**

- Must be physically fit and able to lift and unload heavy items (50lbs +)
- Ability to work with a team and independently
- Friendly, approachable, outgoing
- Previous customer service experience is an asset but not mandatory
- Communication skills and the ability to effectively communicate with customers, staff members, and volunteers

### **Locations:**

Burlington, Milton, and Mississauga ReStores

### **Additional questions regarding this position?**

**Contact:** Volunteer Services

Phone: 905-637-4446 x226

Email: [volunteer@habitatthm.ca](mailto:volunteer@habitatthm.ca)